

SOUTHERN NURSING RESEARCH SOCIETY

State Liaison Program

The State Liaison Program was first organized in 1992 by the Vice President of SNRS at the request of the Board of Directors (BOD). Those in that role served the organization well but the BOD saw the need to formalize the activities of those in that role in 2006.

- State Liaisons are to be SNRS members in good standing.
- They may volunteer or be nominated for their position by a member of the Society.
- They manage the membership for their respective state and serve as members of the Membership Committee under the Director of Membership, an elected BOD elected as director.
- The Director of Membership is chairperson of the SNRS Membership Committee and the State Liaison are the members of that committee.

Goals of the State Liaison Program

The State Liaisons are selected to meet the following organizational goals:

- A. To encourage membership in SNRS
- B. To improve communication between the Board and the membership
- C. To increase involvement of members in SNRS activities
- D. To assist with collecting information from the membership on issues or items of concern.

Term of Office

Liaisons are appointed to two-year terms and serve from September 1 until August 31 of the second year. A minimum of one Liaison per State is appointed by the Director of Membership and approved by the Board. More than one liaison may be appointed per state and may serve a staggered term to assure continuity for the program. State Liaisons may continue to serve multiple terms at their request with the approval of the Director of Membership.

Appointment Procedure

Nominations are accomplished by contacting the Membership Chair at the annual conference, by phone or email. A list of State Liaisons for each state is available on the SNRS website and at the annual Conference. State Liaisons meet for an orientation and informational meeting during the annual conference each year.

During the month following the fall BOD meeting, a letter of appointment is sent to each Liaison. A letter that recognizes the contribution made to the organization is provided at the end of their term from the President and Director of Membership.

Organization of the State Liaison Program

State Liaisons communicate through the Director of Membership who is also the Chairperson of the Membership Committee and an elected member of the Board of SNRS. They may also answer to one of the other Board Members in the event of their participation in a SNRS sponsored project. Organization within a state depends on the needs and desires of the liaison within that state.

Responsibilities

The responsibilities of State Liaisons are determined by the Director of Membership and the SNRS Board. They serve SNRS generally and their state membership specifically. Responsibilities may include, but are not limited to the following:

- A. Maintain the monthly membership of their respective state in conjunction with Resource Center personnel and Director of Membership
- B. Distribute organizational brochures, electronic messages and convention information to area agencies.
- C. Recruit and welcome of new members each month.
- D. Follow up monthly on members whose renewals have lagged.
- E. Recruit local researchers for presentations at annual conference.
- F. Recruit members for participation in Research Interest Groups (RIGS).
- G. Serve as an intermediary between the Board and the membership through the Director of Membership.
- H. Forward news items about state members for inclusion in the newsletter.
- I. Suggest potential officer and Board members to the nominating committee.

Board approval 8/2006

Revised 9/2008