



SNRS 2018 32nd Annual Conference
Expanding Nursing Science in Population and Global Health
Second Call for Abstract Submissions – Student & Late Breaker Posters and General
Session
Sheraton Atlanta, Atlanta, GA
March 21 – 24, 2018

The Southern Nursing Research Society Annual Conference provides an opportunity for SNRS members to report ongoing and completed research as well as theoretical, conceptual and methodological projects to colleagues.

- The second call for abstracts – Student/Late Breaker Poster and General Session abstract submissions will open at 8:00 a.m. CST., on September 5, 2017 and close October 2, 2017 at **exactly** 5:00 pm CST. **No extensions or exceptions will be granted**
- Online tutorials for navigating the online abstract submissions are available on the SNRS website: <http://www.snrs.org/abstract-submission>

The following pages hold information that you will need prior to starting your abstract submission. Having this information readily available when you start to submit your abstract will facilitate your submission process.

Please read all the information below carefully!

We look forward to receiving your abstract and seeing you in Atlanta, GA.
Sincerely,

A handwritten signature in cursive script that reads "Carolyn M. Reilly".

Carolyn Miller Reilly, PhD, RN, CHFN, FAHA
Vice-President, SNRS

Abstract Submission Guidelines for Student/Late Breaker Poster and General Session– 2nd Call

What type of Abstracts does SNRS accept?:

SNRS accepts completed research as well as theoretical, conceptual and methodological projects to colleagues. **Abstracts selected for presentation do NOT include concept analysis, systematic reviews, critical analysis, literature reviews or reviews of any kind.**

Please do NOT submit *concept analysis, systematic reviews, critical analysis, literature reviews or reviews of any kind.*

Submissions which do not follow submission guidelines will be disqualified.

Is there a cost to submit abstracts?:

Yes, SNRS charges \$25 per abstract submission.

As a result of feedback from the membership, the Board has approved and implemented a \$25 submission fee for each abstract. **Once payment is made you will receive a link to the submission site.** Please understand that these payments must be processed by a staff member during normal business hours so you will not receive your receipt for payment with the abstract link and ability to upload your abstract until normal business hours. Please plan accordingly. Click [here](#) to submit your payment.

How many abstracts can I submit?:

Each SNRS member may submit **only ONE abstract in each category** (Student and Latebreaker Poster and General Session) as lead author. Duplicate submissions as first author will not be accepted or reviewed. SNRS membership is NOT required at the time of abstract submission; but SNRS membership is REQUIRED at the time of presentation should your abstract be accepted. SNRS membership is not required for co-authors, and there is no limit in the number of submissions for co-authors. Student abstracts may be submitted by students currently enrolled in programs, as well as members who completed the work while a student in the previous year.

Is there a character limit?:

Each abstract is limited to **2,250 characters** for the text of the abstract. **The character limit includes any characters, punctuation and spaces for the text of your abstract.** You will be advised of your character count usage throughout the submission process.

How are abstracts selected?:

Presentations will be selected on the basis of scientific merit and by means of blind review. SNRS reserves the right to pull an abstract, even after acceptance, if the author does not follow the SNRS abstract guidelines. **No information from the reviews is made available to the authors.**

Can I make edits to my abstract after the submission site closes?:

No, you cannot make any edits to your abstract, authors, etc... after the submission site closes. You must enter all information **exactly** as you wish it to appear in the program. Please include complete information for additional authors, including institution and credentials. Author information (institution and credentials) will be used for the abstract information listed in the program (onsite and online). **Please check your abstract, title and author information carefully.**

How will I know if I am accepted?:

You will receive an e-mail approx. 6 weeks after the Scholar One submission site closes. If selected, the first author will be notified and will need to notify all other authors on the abstract. Only one author (usually the first author) will present the abstract

What do I do if I am accepted?:

Once you are accepted you will have 30 days to decline or accept to present at the conference. Instructions will accompany the acceptance e-mail.

Please note: The individual who will actually present must register for the annual conference and assume responsibility for their own transportation, lodging and annual conference registration fees, have current membership in SNRS and give permission for duplication of abstracts for inclusion in conference proceedings, the Sigma Theta Tau International registry and a future issue of Southern Online Journal of Nursing Research (SOJNR).

Starting your abstract submission:

If you submitted an abstract in the first call for the 2018 Annual Conference or were a reviewer you will use that same user name and log in. If you did **NOT** submit an abstract in the first call or were not a reviewer for the 2018 Annual Conference please create an account in the Scholar One abstract submission system through the link provided with the receipt for the abstract payment fee.

What documents do you need before beginning my submission?

You will need the biographical data form which can be found [here](#). Students will need the Student/Faculty form found [here](#). Scholar One will request these forms during the abstract submission process.

The SNRS Abstract system is managed by ScholarOne for SNRS and you cannot log in with your SNRS website user name and password.

Submitting for General Session:

The general session category are individual presentations with various topics that SNRS will group to make up a symposium session of like topics. **The general session category of research-related issues are individual abstracts submitted to highlight issues in research. Please do not submit research abstracts for general session. If research abstracts are submitted they will be automatically declined.**

Examples that should be submitted include: research career trajectories, methodological challenges, senior scientist experiences, advice and theory, the process of conducting research in non-academic settings and the role of nurse scientists in clinical settings. Submissions are welcomed from senior scientists, mid-career scientists, researchers in clinical settings and members from Research Interest Groups.

Please see the rating and review criteria [here](#).

What you need to know as lead author:

- Provide your name, SNRS member number (if you are a member at the time of submission), institution affiliation, position title and disclosures (provided on the Scholar One site when you submit your abstract)
- For each additional author(s), you will be asked to provide names, institution affiliation, position title, SNRS membership status and number (if applicable). Please have this information readily available. **SNRS membership is not required for additional authors.**
- All communications regarding the abstract will be sent to the lead author. **The lead author is responsible for communicating all information to additional authors.**
- Text for abstract is limited to 2,250 characters **which includes any characters, punctuation and spaces.**
- Title case **only** will be accepted for abstract titles (capitalize the first letter of words other than short conjunctions, articles and prepositions). **Example: This is a Title (Do not bold or italicize your title)**

Submitting for Student Poster:

Student poster abstracts may be submitted by students currently enrolled in programs, as well as members who completed the work while a student (in the previous year). Abstracts describing research or methodologies may be submitted. These abstracts must describe completed research (may be preliminary findings) or methodology abstracts (innovative methodologies). The student must be the first author (presenter) of the abstract, though additional authors may be faculty advisors or others.

All student abstracts are eligible for the Top Student Poster Awards Session. (See Top Student Poster Discussion Session information below)

Accepted student abstracts will be grouped according to Research Interest Groups (RIG) and displayed during the Thursday, Friday, Saturday poster sessions or in a poster discussion

session (**see poster discussion session information below**) as decided by blind review. Student posters will be displayed along with the other posters. The student is required to be present for a designated viewing session to engage in discussion and Q&A with conference attendees.

The student must attest that the faculty advisor or designee has read and approved the abstract submission and upload a faculty form provided on the Scholar One website and found [here](#) with your submission.

Please see the rating and review criteria [here](#).

Only one presenter per abstract presents the poster, usually the lead author. Poster session abstracts may include work in progress and/or preliminary data analysis, though data collection and analysis must be complete at the time of the conference presentation.

What you need to know as lead author:

- Provide your name, SNRS member number (if you are a member at the time of submission), institution affiliation, position title and disclosures (provided on the Scholar One site when you submit your abstract)
- For each additional author(s), you will be asked to provide names, institution affiliation, position title, SNRS membership status and number (if applicable). Please have this information readily available. **SNRS membership is not required for additional authors.**
- All communications regarding the abstract will be sent to the lead author. **The lead author is responsible for communicating all information to additional authors.**
- Text for abstract is limited to 2,250 characters **which includes any characters, punctuation and spaces.**
- Title case **only** will be accepted for abstract titles (capitalize the first letter of words other than short conjunctions, articles and prepositions). **Example: This is a Title (Do not bold or italicize the title)**

Top Student Poster Discussion Session:

The top 10 student posters (chosen during blind review) will be displayed in a poster discussion session. The poster discussion session will consist of poster displays accompanied by a podium discussion with a 5 slide (max 5 minute) PowerPoint by the author that outlines or replicates your poster only. There will be Q & A for all the posters in the discussion session after all presenters have given their PP.

If you are chosen for the top student poster discussion session, your poster must be uploaded and sent to SNRS in an electronic format approx. 5 to 6 weeks prior to the conference. Details will be included in your acceptance e-mail.

Submitting for Late Breaker Poster:

Late Breaker abstracts allow for presentations of cutting-edge research which was not available at the time of the regular poster submission deadline (1st call for abstracts). Accepted Late Breaker abstracts will be grouped according to Research Interest Groups (RIG) and displayed during the Thursday, Friday, Saturday poster sessions or in a poster discussion session as per decided by blind review (**see poster discussion session information below**).

Poster Presentations: one author is required to be present for 2 designated viewing sessions (the 2 viewing sessions are on one day, 1 hour each session) to engage in discussion and Q&A with conference attendees. Poster presentation abstracts may include work in progress and/or preliminary data analysis, though data collection and analysis must be complete at the time of the conference presentation. Only one presenter per abstract presents the poster, usually lead author. Please see the rating and review criteria [here](#).

SNRS members with new information not submitted in the first abstract call are eligible for this submission.

What you need to know as lead author:

- Provide your name, SNRS member number (if you are a member at the time of submission), institution affiliation, position title and disclosures (provided on the Scholar One site when you submit your abstract)
- For each additional author(s), you will be asked to provide names, institution affiliation, position title, SNRS membership status and number (if applicable). Please have this information readily available as the Scholar One system will not let you go back in and edit or add the information if you log out. **SNRS membership is not required for additional authors.**
- All communications regarding the abstract will be sent to the lead author. **The lead author is responsible for communicating all information to additional authors.**
- Text for abstract is limited to 2,250 characters **which includes any characters, punctuation and spaces.**
- Title case **only** will be accepted for abstract titles (capitalize the first letter of words other than short conjunctions, articles and prepositions). **Example: This is a Title (Do not bold or italicize the title)**

Poster Discussion Session:

If you submit an abstract for a poster session it could be chosen for a poster discussion session.

The poster discussion session will consist of poster displays (max of 10 to a room) accompanied by a podium discussion with a 5 slide (max 5 minute) PowerPoint by the author that outlines or replicates your poster only. There will be Q & A for all the posters in the discussion session after all presenters have given their PP.

Please see the rating and review criteria [here](#).

Only one presenter per abstract presents the poster, usually lead author. Poster discussion session abstracts may include work in progress and/or preliminary data analysis, though data collection and analysis must be complete at the time of the conference presentation.

Submission Reminders:

Abstracts must be submitted by 5 PM (Central time zone) on the posted close date. Individuals who plan to submit an abstract should sign on to the abstract system and create an account, **at least 5 business days prior to the deadline to avoid any technical difficulties. The submission site will close promptly at 5 PM CST. If you are in the process of submitting at 5 pm the site will close automatically and your abstract will not be submitted. No extensions or exceptions will be granted.**

If you do experience technical difficulties please contact Scholar One support at ts.acsupport@thomson.com or 1-888-503-1050, M-F 12:00 AM-8:30 PM EST.

If you have submission questions please contact SNRS Account Manager, Jennifer Lanphere at (720) 881.6119/toll free at 877-314-7677 or email: janphere@kellencompany.com.

***Please note: SNRS reserves the right to disqualify your abstract if submission guidelines are not followed, even after acceptance, in the best interest of the program.**