



Southern Nursing Research Society Annual Board/Committee Report Form

Name of Board Member or Committee: Leanne L. Lefler, Secretary

Email Address: L.Lefler@uams.edu

Committee Members: **Ashley Leak PhD, RN-BC, OCN;** **Melissa B. Aselage, PhD, RN-BC, FNP-**

Annual Accomplishments:

1. Reviewed the SNRS Policy and Procedure manual and Bylaws with committee members and made several changes at the request of SNRS members and the Board:
 - a. Grants Appendix Section changes to clarify the application procedure (p. 76)-minor change
 - b. Addition of the RINAH Authorship Award procedures-major change
 - c. Addition of the Early Investigator Award procedures-major change
 - d. Clarification of procedure for the Dissertation award (# of pages)-minor change
 - e. Changes to the Communications Committee section (2.6) to reflect official journal-minor change
 - f. Secretary role change to include parliamentary duties.-minor change
 - g. Added the Research Interest Group Handbook to the appendix – major change
 - h. Added Conflict of Interest policy to the Awards section of manual- minor change
 - i. Bylaws section: Article XI: Official Journal and deleted SOJNR-major change.
2. Confirmed that the annual historical update of information from the year and conference was archived on the SNRS website (e.g. conference information; pictures; Board of Director Reports; minutes of meetings).
3. Submitted annual reports, attended board meetings, and implemented the new policy and procedures.
4. Served as liaison to Succession Planning and Nominations Committee.
5. Committee Goals for Coming Year:
 - a. Continue to work to update the policy and procedures for archiving documents for SNRS.
 - b. Review manual and perform other edits as needed.
 - c. Develop policy & procedure on conducting research with SNRS members or at the Annual Conference.

Action needed, motion or policy to be approved by the Board: Bylaw revisions to Article XI to include the new official journal of SNRS and to delete the SOJNR. *This will be voted on by membership at official meeting in San Antonio*